

CALVARY BAPTIST CHURCH – MINISTRY APPLICATION

Your interest in Calvary Baptist Church is appreciated. Please fill out this application and return it to our church office. If an opening occurs for which it appears you may qualify, we will request that you have your placement file forwarded to our office. We may also contact your references. If we have continued interest in your candidacy, we will send you some follow up questions and arrange for a personal interview.

We realize that the key to a successful Church is its staff. We are grateful for those who are professionally qualified, who really love people, and who, by the pattern of their lives, are **Christian role models** (Luke 6:40).

We look forward to receiving your application. Thank you for your interest in the ministry of our church. It is our prayer that God will fulfill His Perfect will in the lives of all applicants.

A. APPLICANT'S NAME AND ADDRESS

Full name: _____

Application date: ____/____/____ Date available: ____/____/____

Present Address _____

Phone: Days () _____ Evenings () _____

Best time to call you? _____ Soc. Sec. No. _____

How long have you lived at the above address? ____

Marital Status () Married () Single () Divorced

Wife's name if married: _____

Children' names (age): _____

*** On the reverse side please list any additional addresses where you have resided at any time during the past five years.**

B. POSITION DESIRED

Please indicate 1, 2, 3 choice in the parenthesis. Then to the right please indicate the grade or subject in order of preference

() Pastor

() Associate Pastor

() Youth Pastor

() Office/Clerical

Full time _____ Part time _____ Substitute _____

How did you learn about the position for which you are applying?

Special Abilities Please list activities or sports which you would be capable of and be willing to direct, sponsor, advise, or coach. (Indicate grade or ability levels).

Future Plans What would you like to be doing five years from now?

C. CHRISTIAN BACKGROUND

*** On separate paper briefly give your Christian testimony.**

Bible Do you believe the KJV Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct?

Yes _____ No _____ Signature: _____

Statement Of Faith Please carefully read our Statement of Faith as contained in our Church Constitution and By-laws and indicate below your degree of support.

_____ I fully support the Statement as written without mental reservations.

Signature: _____

_____ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature: _____

Church
Service

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Years? _____

In what church activities are you involved and with what degree regularity?

What other Christian service have you done since becoming a Christian?

Are you capable of teaching a Bible class? _____ If Yes, what would be your subject preferences?

Devotional
Life

Describe your routine of personal Bible study and prayer.

What books have you read recently that have helped you spiritually?

D. PROFESSIONAL QUALIFICATIONS

*** Please attach photocopies of any college transcripts. Should you be offered a position, official copies of your college transcripts will be required to be submitted for inclusion in your personnel file.**

Formal
Training

What degree or degrees do you hold? _____

Degree	Date Received	Issuing Institution
_____	_____	_____
_____	_____	_____
_____	_____	_____

Your Major(s)

Your Minor(s)

Cumulative grade point average BA _____ Graduate work _____

Total _____ units **after** date of Bachelor's degree _____

(1 _____ unit x _____ = _____ unit)

Ministry
Experience

Sequentially list your ministry experience with most recent first.

Church's Name	Areas of Responsibility	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

List any other educational advantages that you have had including opportunities for travel.

List any books or articles that you have read recently that have helped you to grow professionally.

E. PERSONAL PHILOSOPHY

*** On separate paper please label and succinctly answer in one or two paragraphs each of the questions below.**

Short
Essays

I. Personal

- A. Describe how you came into a relationship with Christ.
- B. Describe your call to the ministry and what motivates you to stay in ministry.
- C. Describe your day-to-day spiritual life.
- D. How do you get spiritually refreshed?
- E. What role does personal evangelism play in your life?
- F. What steps do you follow to lead someone to Christ?
- G. Describe the role of accountability in ministry and how that has been a part of your life.
- H. How are you strengthening and growing your relationship with the Lord?
- I. What role does discipleship play in your life?
- J. What do you do to maintain your health?
- K. List your hobbies and any other areas of interest apart from ministry.

II. Family

- A. How do you balance your life between family and ministry?
- B. What is your wife's/husband's attitude toward your ministry?
- C. How is your wife/husband involved in ministry?
- D. How do the pressures of the ministry and expectations of the congregation impact your family? How have you responded in the past?
- E. How do you maintain a quality relationship with your wife/husband?
- F. How does your family feel about the possibility of your ministry move?
- G. How do you function as the spiritual leader of your family?

III. Ministry

A. Personal ministry

- 1. What would you identify as your passion in ministry?
- 2. What is the most enjoyable part of your current ministry position?
- 3. Describe your spiritual gifts and how the Lord utilizes them in ministry.
- 4. In what areas of ministry do you feel most experienced and competent?
- 5. What role do you see evangelism playing in a believer's life?
- 6. How do you define "Discipleship"?
- 7. Describe any previous experience in determining long-range goals and other types of planning activities.

B. Local Church

1. What do you perceive the major task of the church to be and what do you see as your role in that?
2. What role do you see the Lay-leadership having in the local church?
3. What would be your desired method of church government? What are your views on the relationship between: the Pastor, the staff, and the deacons?

C. Leadership

1. How do you identify the need for and go about developing a new area of ministry?
2. How do you define a leadership team?
3. What personality type do you best work with and what type do you struggle with?
4. What type of staff environment do you function in most effectively?
5. How do you facilitate change?

IV. Ministry/Programs

- A. How important is the children's ministry to a growing and dynamic church?
- B. How important is a youth ministry to a growing and dynamic church?
- C. Describe your philosophy of youth ministry.
- D. What experience do you have in leading a youth ministry staff team?
- E. Describe your philosophy of worship.
- F. What is your view regarding pastoral counseling? How have you handled pastoral counseling in the past? How much time (weekly) have you carved out of your schedule for counseling?

V. Doctrine

- A. Are there any points in our doctrinal statement that you would not or could not affirm?
- B. What is your view of the baptism and filling of the Holy Spirit?
- C. How would you advise a person who comes to you and says he or she wants a divorce?
- D. What is your view of abortion?
- E. What is your position on tithing?
- F. What is your view of women in the church?
- G. What is your position on the recent movement in churches to become "Seeker Sensitive" or "Seeker Driven"?

VI. Miscellaneous

- A. Why are you leaving your current position?
- B. What attracted you to our position?

F. EMPLOYMENT HISTORY

Please start with your current or most recent employer and work backwards for the past ten years. If necessary, you may make copies of this page or following the same format, use the reverse side.

Work
Back-
ground

1. Employer _____
Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____
Reason for leaving _____

2. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____
Reason for leaving _____

3. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____
Reason for leaving _____

4. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____
Reason for leaving _____

5. Position _____ Dates of Employment _____
Address _____

Supervisor's Name and Phone Number _____
Reason for leaving _____

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names?

Have you already signed a contract for next year with any another ministry?

Yes _____ No _____

G. PERSONAL REFERENCES

You will need to sign the **Reference Release Form** that is attached and return it with this application. Do not list family members or relatives for references.

References Give three references who are qualified to speak of your spiritual experience and Christian service. List your current pastor first.

Name	Complete Address	Phone	Position
1.	_____	_____	_____

2.	_____	_____	_____

3.	_____	_____	_____

Give three references who are qualified to speak of your professional training and experience. List your current or most recent supervisor first.

Name	Complete Address	Phone	Position	Church
1.	_____	_____	_____	_____

2.	_____	_____	_____	_____

3.	_____	_____	_____	_____

H. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Calvary Baptist Church does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Calvary Baptist Church to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the church any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release the Calvary Baptist Church, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Calvary Baptist Church.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize Calvary Baptist Church to conduct a criminal records check.

I understand that this is an only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date